

AGENDA ITEM NO: 7.2

MEETING DATE: April 2, 2024

STAFF REPORT – COVER SHEET

SUBJECT: Tender No: 2024-01 DATE: March 20, 2024
Supply and application of Dust Palliative

DEPARTMENT: Public Works and Parks PREPARED BY: Scott Funk

1. SUMMARY OF ISSUE:

The City has received two (2) quotations for supply and application of Dust Palliative for this year. The Tender also allows for an option to extend the successful Tender for a further 4 years. A decision is required to accept one of the quotations.

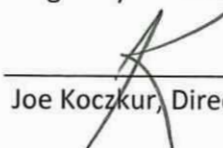
A summary of the Tender is as follows (plus applicable taxes):

1. Western Road Distribution	\$293,150.00
2. Custom Tank Services Ltd.	\$252,785.00

A decision is required to accept the lowest, compliant quotation

2. RECOMMENDATION:

That Council award the tender for the Supply and Application of Dust Palliative, in the amount of \$252,785.00 based on an estimated quantity of 650,000 litres. (plus applicable taxes); and further, that the Mayor and Corporate Officer be authorized to sign any necessary documentation.



Joe Koczur, Director of Public Works/Parks

3. FINANCE COMMENTS:

Sufficient funds have been allocated in the 2024 Financial Plan.



Glen Savard, Director of Finance

**4. CHIEF ADMINISTRATIVE OFFICER'S
RECOMMENDATION/COMMENTS:**

Supports recommendation.



David Blain, CAO

STAFF REPORT ON
Tender NO: 2024-01
Supply and application of Dust Palliative

PREPARED BY: Scott Funk DATE: March 20, 2024
POSITION: Public Works Superintendent DEPARTMENT: Public Works and Parks

1. DEFINITION OF ISSUE:

The City has received two (2) quotations for supply and application of Dust Palliative. A decision is required to accept one of the quotations.

A summary of the Tender is as follows (plus applicable taxes):

3. Western Road Distribution	\$293,150.00
4. Custom Tank Services Ltd.	\$252,785.00

A decision is required to accept the lowest, compliant quotation.

2. FACTORS:

- 2.1 The Tender submitted have been reviewed and found to be accurate.
- 2.2 Custom Tank Service has supplied and applied Dust Palliative for the City in the past and have provided great service.
- 2.3 Custom Tank Service submission is the low bid and provides the best value for the City.

3. RECOMMENDATION & SUBSTANTIATION:

Recommendation:

That Council award the "Tender No:2024-01 Supply and Application of Dust Palliative" to Custom Tank Service in the amount of \$252,785.00 based on an estimate of 650,000 liters. (plus applicable taxes); and further, that the Mayor and Corporate Officer be authorized to sign any necessary documentation.

Substantiation:

Custom Tank Service meets the specifications, is the low bid and provides the best value for the City.