

AGENDA ITEM NO: 7.3

MEETING DATE: February 25, 2025

STAFF REPORT – COVER SHEET

SUBJECT: 2025 Supply of Pit Materials DATE: February 21, 2025

DEPARTMENT: Public Works and Parks PREPARED BY: Joe Koczur

1. SUMMARY OF ISSUE:

The Operations Department requires a variety of pit material; sand, gravel, fractured rock, top soil and bark mulch to carry out maintenance and construction projects by all Operations Divisions on a daily basis.

Cost for these materials vary slightly by vendor but the actual material cost is insignificant compared to transportation, whether material is delivered to the work site by the vendor or picked up at the vendor's premises by City staff and equipment. Proximity to each work site will usually determine which vendor is used, unless there is a unique material only available from a specific vendor. As a result, the Operations Department has historically issued purchase orders to all five (5) local suppliers.

The Operations Department would like to continue using these local companies for pit materials. This practice provides significant benefits to the City's projects in operational efficiency and flexibility. With comparable material costs, the diverse geographic locations of these suppliers enable quick and cost-effective deliveries to specific job sites. This multi-supplier strategy reduces risk associated with relying on a single source and ensures the department has convenient access to the material required for our varying tasks.

Multiple reliable options optimize logistics and reduce transportation costs. A decision is required to accept these five suppliers and allow staff to issue purchase orders.

Supplier:

1. Kelmor Industries
2. Armstrong Sand and Gravel
3. Linterra
4. Chilliwack Gravel Sales
5. Western (Sardis Explosives) Explosives

2. RECOMMENDATION:

That Council accept the combined Purchase Order amount of \$1,350,000 for the supply of various pit materials.



Joe Koczur, Director of
Public Works and Parks

3. FINANCE COMMENTS:

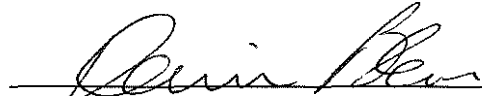
Funding has been allocated within the City's Financial Plan.



Glen Savard, Director of Finance

**4. CHIEF ADMINISTRATIVE OFFICER'S
RECOMMENDATION/COMMENTS:**

Supports recommendation.



David Blain, CAO