

AGENDA ITEM NO: 7.6

MEETING DATE: July 2, 2025

STAFF REPORT – COVER SHEET

SUBJECT: Municipal Castings DATE: June 23rd, 2025

DEPARTMENT: Finance PREPARED BY: Tori Wiebe

1. SUMMARY OF ISSUE:

The Operations Department has an ongoing need for municipal castings to support a variety of utility maintenance and construction projects. Castings are kept in inventory until they are assigned to specific jobs by staff.

These castings encompass items such as grates, manhole covers, risers, frames, valve boxes, and water meter service box lids.

In response to this requirement, the City issued a Request for Quotation (RFQ) for the Supply and Delivery of Municipal Castings, receiving three submissions. The last RFQ issued for Municipal Castings was in May 2020.

A decision is required to approve the award of a one-year contract to Westview Sales Ltd. for the Supply and Delivery of Municipal Castings, with the option to extend the contract for up to four (4) additional one-year terms.

Summary of the three submissions received:

Supplier	Total Quotation Price incl. GST
Westview Sales Ltd.	\$178,028.48
Emco Corporation – Waterworks	\$184,450.29
Andrew Sheret Ltd.	\$191,901.95

The submissions and prices above are for the entirety of the City's casting usage.
Approximate quantities:

Type	Approximate Yearly Usage
Grates	48
Covers	85
Riser Rings	20
Frames	93
Valve Boxes	260
Water Meter Service Box Lids	1030

2. **RECOMMENDATION:**

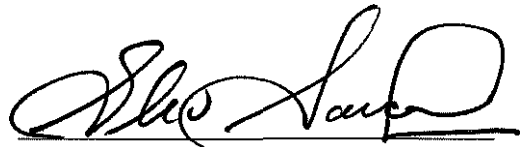
That Council approve the award to Westview Sales Ltd. for a one-year term in the amount of \$178,028.48 for the supply and delivery of municipal castings, with the option to extend the contract for up to four (4) additional one-year terms.

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Glen Savard, Director of Finance

3. **FINANCE COMMENTS:**

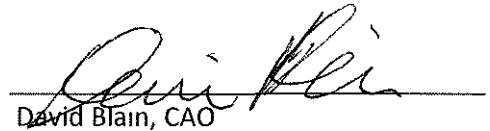
Funding has been allocated within the City's approved 2025 Financial Plan.

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Glen Savard, Director of Finance

4. **CHIEF ADMINISTRATIVE OFFICER'S
RECOMMENDATION/COMMENTS:**

Supports recommendation.

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David Blain, CAO