

AGENDA ITEM NO: 7.8

MEETING DATE: July 3, 2025

STAFF REPORT – COVER SHEET

SUBJECT: Miscellaneous Rates Bylaw Amendment DATE: June 23, 2025

DEPARTMENT: Public Safety and Social Development PREPARED BY: Karen Stanton

1. SUMMARY OF ISSUE:

A bylaw amendment has been prepared and is attached for Council's consideration. The amendment proposes increases to two existing fees and introduces two new fees for services provided at the RCMP Chilliwack Detachment:

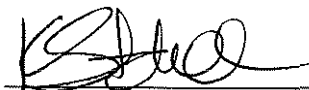
Service	Chilliwack's current fee	Proposed Fee	Rationale
Photographs	\$1.50 each + \$5.00 shipping	\$50.00	Photos burned to disk; each file takes on average 1 hour (due to file size)
Court Orders	\$35.00 + \$0.50/page + other charges as applicable	\$45.00/hr	Disclosure of police files for civil and court cases. Staff time varies depending on number of files
Electronic Vetting on Audio/Video	n/a	\$55.00/hr	Previously, a transcribed document would suffice for court orders; however, requests for video and audio files are increasing. Vetting is time-consuming; costs not currently recovered
Photocopies	n/a	\$0.25/page	Aligns with other schedules within bylaw

The proposed fees reflect the true cost of the city to provide these services and are similar to those charged by other municipalities.

2. RECOMMENDATION:

That "Miscellaneous Rates Bylaw Amendment Bylaw 2025, No. 5496" be given first and second reading.

That "Miscellaneous Rates Bylaw Amendment Bylaw 2025, No. 5496" be given third reading.



Karen Stanton, Director
Public Safety and Social Development

SCHEDULE “E”

R.C.M.P. SERVICES – CHILLIWACK DETACHMENT

Motor Vehicle Traffic Accident Police Investigation Report (MV6020)	\$ 50.00
Police Reports (includes Break and Enter, and reports to outside agents)	\$ 50.00
Measurements at Accident Scene	\$ 25.00
Analyst Report	\$500.00
Mechanical Check on Vehicle Involved in Accident	\$ 50.00
Field Drawing at Accident Scene	\$ 30.00
Photographs	\$ 1.50 Each + \$5.00 <u>50.00</u> (Shipping <u>Included</u>)
Planned Drawing	\$ 35.00
Fingerprinting	\$ 55.00*
Police Information Check	\$ 55.00*
Police Information Check (Crime Free Multi-Housing)	\$ 0.00 **
Police Certificate for Visa Application	\$ 30.00
Criminal Injury Cost	\$ 35.00
Court Orders	\$ 35.00 <u>45.00/hour + \$0.50 per</u> <u>page (plus any additional charges as listed when applicable)</u>
<u>Electronic Vetting (Audio/Video)</u>	<u>\$55.00/hour</u>
<u>Photocopies</u>	<u>\$0.25/page</u>
R.C.M.P. Security Clearance (enhanced)	\$ 300.00 *
City Identification Badge (photo)	\$ 25.00

* Bona fide volunteers as determined by the Officer in Charge, R.C.M.P. or designate, shall be exempt from fees charged under this bylaw for a “Police Information Check”, “R.C.M.P. Security Clearance (enhanced)” and “Fingerprinting” where the service is directly related to an approved volunteer service.

** Persons applying for occupancy in properties registered in the Crime Free Multi-Housing Program shall be exempt from fees charged under this bylaw for a “Police Information Check” with a letter of authorization from the Crime Free Multi-Housing Program.

City of Chilliwack

Bylaw No. 5496

A bylaw to amend “Miscellaneous Rates Bylaw 2001, No. 2750”

The Council of the City of Chilliwack in open meeting assembled, enacts as follows:

1. This bylaw may be cited as **“Miscellaneous Rates Bylaw Amendment Bylaw 2025, No. 5496”**.
2. “Miscellaneous Rates Bylaw 2001, No. 2750” is hereby amended by deleting **SCHEDULE “E” R.C.M.P. SERVICES – CHILLIWACK DETACHMENT** in its entirety, and substituting with a new **SCHEDULE “E” R.C.M.P. SERVICES – CHILLIWACK DETACHMENT**, as attached.

Received first and second reading on the

Received third reading on the

Received adoption on the

Mayor

Corporate Officer

SCHEDULE “E”

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