

AGENDA ITEM NO: 7.2

MEETING DATE: February 21, 2023

**STAFF REPORT – COVER SHEET**

SUBJECT: Dehumidifier Replacement – SSC Ice Rinks 1 & 2 – RFPQ Proponent Selection DATE: February 13, 2023

DEPARTMENT: Recreation & Culture PREPARED BY: Eric Schulz

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**1. SUMMARY OF ISSUE:**

The City of Chilliwack issued a Request For Pre-Qualification from Respondents to indicate their interest in and provide their qualifications for the supply and installation of a new Dehumidification system at the Sardis Sports Complex Ice Rinks 1 & 2. Three (3) Responses were received by the stipulated closing date.

A decision to advance three (3) Respondents to the Request For Proposal (RFP) stage is required.

**2. RECOMMENDATION:**

That Council authorize staff to forward Request for Proposal documents to the following selected proponents for the Dehumidifier Replacement Project at the Sardis Sports Complex.

1. Fraser Valley Refrigeration Ltd.
2. Superior Refrigeration Ltd.
3. Ram Mechanical Ltd.

  
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David Blain, Deputy CAO, Director of Recreation & Culture

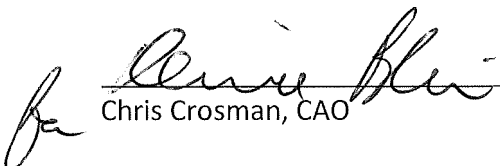
**3. FINANCE COMMENTS:**

Funding for this project has been allocated within the approved 2023 Financial Plan.

  
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Glen Savard, Director of Finance

**4. CHIEF ADMINISTRATIVE OFFICER'S RECOMMENDATION/COMMENTS:**

Supports recommendation.

  
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Chris Crosman, CAO

**STAFF REPORT ON  
DEHUMIDIFIER REPLACEMENT – SSC ICE RINKS 1 & 2 – RFPQ PROPONENT SELECTION**

PREPARED BY:	<u>Eric Schulz</u>	DATE:	<u>February 13, 2023</u>
POSITION:	<u>Superintendent of Recreation Facilities</u>	DEPARTMENT:	<u>Recreation &amp; Culture</u>

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**1. DEFINITION OF ISSUE:**

The City of Chilliwack issued a Request For Pre-Qualifications to Respondents to indicate their interest in and provide their qualifications for the supply and installation of a new Dehumidification system at the Sardis Sports Complex Ice Rinks 1 & 2. The dehumidifier conditions the ice shed air for optimal ice rink playing surface conditions. Project construction budget has been estimated at \$480,000.

Three (3) Responses were received by the stipulated closing date.

A decision to advance three (3) Respondents to the Request For Proposal (RFP) stage is required.

**2. FACTORS:**

2.1 The City of Chilliwack is seeking a Proponent to supply and install a new Dehumidification system at the Sardis Sports Complex Ice Rinks 1 & 2 located at 5725 Tyson Road, Chilliwack, B.C.

2.2 The scope of work will include:

- The demolition and removal of the existing dehumidification system for Rinks 1 & 2 at the Sardis Sports Complex;
- The supply and installation of a new dehumidification system complete with full integration into the existing controls system.

**3. ANALYSIS**

3.1 Three (3) respondents submitted responses to the RFPQ, as follows:

1. Fraser Valley Refrigeration Ltd.
2. Superior Refrigeration Ltd.
3. Ram Mechanical Ltd.

3.2 The Evaluation Team evaluated each response based on the following criteria:

- a. Experience & Expertise of Respondents Team
- b. Related project experience
- c. Project approach

- 3.3 The Evaluation Team ranked the RFPQ responses based on information and details provided by each respondent.

<b>Proponent Name</b>	<b>Technical Points (100)</b>	<b>Ranking</b>
Fraser Valley Refrigeration Ltd	85	1
Superior Refrigeration Ltd	75	2
Ram Mechanical Ltd	66	3

- 3.4 The RFP is scheduled to be released in February 2023 to the three selected Proponents. The Evaluation Team will evaluate each proposal and subsequently recommend to Council the Preferred Proponent to carry out the work. The RFP closing date is scheduled for March 2023.

- 3.5 Substantial completion of the Project is scheduled for July 2023.

#### **4. RECOMMENDATION & SUBSTANTIATION:**

Recommendation:

That Council authorize staff to forward Request for Proposal documents to the following selected proponents for the SSC – Rinks 1 & 2 Dehumidifier Replacement Project.

1. Fraser Valley Refrigeration Ltd.
2. Superior Refrigeration Ltd.
3. Ram Mechanical Ltd.

Substantiation:

The three (3) Proponents selected by the Evaluation Team to proceed to the RFP stage were selected based on their capability to undertake these types of projects, their organization, and their relevant experience.